# Executive Meeting Minutes

## Date: 4th May 2021 Time: 2pm

## Location: Online

Members: Student Communities Officer, Esther Clissett (EC), President, Alpha Jallow (AJ), Vice-President, Alice Young (AY)

In Attendance: Representation and Advocacy Coordinator, Cassie O’Boyle (COB), Guild Director, Sarah Kerton (SK)

Apologies: Diversity Officer, Ellis Muirhead (EM)

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| Item | Title |
| 1 | EC introduced the meeting. No apologies were received.  |
| 2 | No conflicts of interest were declared.  |
| 3 | **Action/Decision:** The minutes of the previous meeting were approved. |
| 4 | The action log was updated, and all actions were noted as either complete or ongoing.  |
| 5 | There were no new society proposals.  |
| 6 | The Executive updated on one win that they each had in the past week. AJ noted that his win was participating in the recruitment of a new councillor at the University.  |
| 7 | AJ provided an update on the Officer Priority Campaign. AY asked that by 5pm on Thursday, all Executive officers provided feedback on the priority campaign.  |
| 8 | COB presented the Speak Week proposal. The Executive approved this proposal. **Action/Decision:** AJ to pull together a plan for Speak Week FE forums.  |