# Executive Meeting

## Date: 22nd September Time: 4pm

## Location: Moss House,

Members: President, Alice Young, Vice-President, Blessing Osasogie, Student Communities Officer, Caprice Balu, Diversity Officer, Leilani Courtney

In Attendance: Guild Director, Sarah Kerton (SK), Membership Services Manager, Cassie O’Boyle (COB)

Apologies: N/A

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| Item | Title |
| 1 | AY introduced the first executive meeting of the year. AY explained that she will chair the first few meetings but that throughout the year there will be a rotating chair. No apologies were received.  **Action/Decision:** COB to arrange training for the Officers on the Exec, Conflicts of Interest and Chairing. |
| 2 | SK provided a brief explanation of conflicts of interest and noted there could be conflicts throughout the year. SK noted that interest is defined by something that you are going to gain from, for example, if you worked for an organisation we were going to pay. No conflicts of interest were declared. |
| 3 | There were no minutes of the previous meeting as the meeting was the first of the year. In future meetings, AY noted the importance of reading these in advance of the meeting for approval in the meeting. |
| 4 | AY explained that the action log would be hosted on Monday for any actions that come out of the meeting. |
| 5 | There were no new society proposals to decision. |
| 6 | SK presented the Guild Action Plan for 2021/22. She highlighted the three priority areas: shaping student life, inclusive of all, building community.  Shaping student life is a focus on making student life better at UCB. The three areas included launching an officer manifesto, developing a strategic approach to gathering data to use as part of change making and putting that data at the heart of the Guild.  Inclusive of All focuses on diversity and inclusion of our student body within the Guild. This includes the access & participation, supporting the University to close the BAME attainment gap and running city wide events that put us on the map as an organisation that cares about inclusivity.  Finally, the third aim is building community and making a home for students on campus and at UCB.  Underpinning this is our foundational work. |
| 7 | AOB |